

Lakeside Business Improvement District  
Muskegon, Michigan  
Request for Service Proposals

Date: August 20, 2024

To: Sidewalk Snow Plowing Contractors

From: Lakeside Business Improvement District (Muskegon, MI)

RE: RFP for **NOVEMBER 15, 2024 through APRIL 15, 2025, NOVEMBER 15, 2025 through APRIL 15, 2026, and NOVEMBER 15, 2026 through APRIL 15, 2027**  
Sidewalk Snow Plowing/Removal

---

The Lakeside Business Improvement District seeks qualified insured firms to prepare and submit proposals for sidewalks in the Lakeside Business District on Lakeshore Drive in Muskegon, MI.

### **PURPOSE & OBJECTIVES**

The organization is interested in receiving proposals from companies or agencies with the ability and interest in providing the below detailed services. The contract will be for **three** winter seasons starting November 15, 2024 and terminating on April 15, 2027. Seasonal service is for Nov. 15-April 15 (five months) total.

Service areas for these winter seasons' contract can be found on the enclosed scope of work map.

Snowplowing services are requested when snowfall accumulation reaches **1.5 inches**. If the snow fall occurs overnight, it's requested that a goal of completing all snow removal occur by 10 a.m. The commercial frontage should receive priority, followed by residential frontage in the service area.

The company awarded the contract will need to provide a copy of their insurance certificate to the Lakeside Business Improvement District, care of Mark Flermoen, Board Chair.

Proposals should also include a list of equipment that will be used to complete the work.

### **SCOPE OF WORK**

#### **Sidewalks**

- ❖ Daily Snow Clearing (when needed) in public sidewalks in the area of:

- Approximately 1.25 miles of sidewalk surface on the southern side of Lakeshore Drive from Robinson Street westbound to Clifford Street
- Approximately 1.25 miles of sidewalk surface on the northern side of Lakeshore Drive from Robinson Street westbound to Clifford Street

### **Salting**

- ❖ Salting of the sidewalks should occur during each snow removal event. Please bid salt costs separately from snow clearing.

### **Snow removal**

- ❖ As needed when contacted by Lakeside BID representative, removal of accumulated snow from clearing to designated snow dump area.

### **DEADLINE FOR PROPOSALS**

Proposals are due **2 p.m. by Tuesday, September 24, 2024**. They must be sealed and delivered to:

Muskegon City Hall, Clerks Department  
933 Terrace Street  
P.O. Box 536  
Muskegon, MI 49443

### **QUESTIONS:**

Please contact BID Liaison Jocelyn Hines at 231-724-6722 or by email at [jocelyn.hines@shorelinecity.com](mailto:jocelyn.hines@shorelinecity.com). Site visits may be arranged by request.

Lakeside Business Improvement District  
Muskegon, Michigan  
Request for Service Proposals

