

# Addendum to the City Signage RFP

April 3, 2025

All changes can be seen listed below and highlighted in yellow in the updated RFP.

## Page 6 - Project Overview

a. Clarified installation options by adding: "The City of Muskegon may choose to have its staff install some of the signs. In the RFP:

- a. 'With installation' means the proposal should include the full cost of installation, with no work performed by City staff.
- b. 'Without installation' means the proposal should only include the cost of the signs themselves, as City staff would handle the installation."

## Page 6 - Scope of Work

- a. Updated the scope of work to match the bid form, adjusting quantities for various sign types:
  - **Monument Signs (A1 and A2):**
    - Single-Sided with Icons changed from (4) to (6).
    - Single-Sided without Icons changed from (6) to (4).
    - Double-Sided without Icons changed from (15) to (14).
    - Adjusted the monument sign dimensions to switch width and height (also adjusted on draft sign examples and bid form)
  - **Welcome to the City Street Signs with Winter Parking Information (B):**
    - Welcome Sign changed from (30) to (23).
    - Winter Parking Sign changed from (30) to (23).

## Page 7 - Project Locations

Updated the reference to the project map, changing "See attached map of detailed view." to "See custom Google Map linked on the RFP posting page for a detailed view."

## Page 7 and 8 - Quote Requirements

- A. The numbers 2. and 3. were previously formatted with strikethrough, which was incorrect. The strikethrough has now been removed to ensure all list items appear correctly.
- B. Updated the reference requirement to limit submissions to no more than two references from the past two years.

## Page 8 and 9 – Clarification and Responses to Vendor Questions

- a. Everything in this section is new. Answers can be found in red.