



## BUILDING PERMIT APPLICATION

(ALSO APPLIES TO: TEMP STRUCTURES, SPECIAL  
EVENT TENTS, BUILDING DEMOS, & POOLS)

City of Muskegon Building Dept.  
933 Terrace St. Room 201  
Muskegon, MI 49440  
(231) 724-6715 or Fax (231) 728-4371  
[muskegon@safebuilt.com](mailto:muskegon@safebuilt.com)

Date: \_\_\_\_\_ Project# \_\_\_\_\_ Permit # \_\_\_\_\_

### I. JOB LOCATION

Job Address		Plan Review required for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Name of Owner/Agent		Owner Telephone - HOME CELL	
Owner Address	City	State	Zip Code

### II. CONTRACTOR/OWNER INFORMATION (Information below is required by owner or contractor)

<input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	Contractor Business Name or Homeowner Name	License Number	Expiration Date
Address			Zip Code
Telephone Number	Fax	Cell Phone	
E-Mail	Contractor Information registratered with the City of Muskegon <input type="checkbox"/> Yes <input type="checkbox"/> No		

### III. ARCHITECT OR ENGINEER

Name (Company or Individual)	E-Mail	License Number		
Address	City	State	Zip Code	Telephone Number

### IV. TYPE OF JOB

**ROOFING JOBS:** Complete tear off and re-roof \_\_\_\_\_ #Squares \_\_\_\_\_ **IF THIS ADDRESS IS IN A HISTORIC DISTRICT, DOES THIS JOB REQUIRE HDC APPROVAL?**  
YES ☐ NO ☐

Roof Over \_\_\_ (requires pre-inspection) Replacing sheathing? \_\_\_ Metal Roof \_\_\_

**Description of work** Residential \_\_\_\_\_ Commercial \_\_\_\_\_

### V. FEE – Enter the value of the proposed project

### BUILDING INSPECTOR APPROVAL: \_\_\_\_\_

State the total value of the improvement, including excavation, building, plumbing, electrical, mechanical, and architectural costs. (Subject to building official approval)	\$	Permit Fee
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**Separate permits are required for Plumbing, Mechanical, and Electrical work.**

**NO WORK IS TO START PRIOR TO THE ISSUANCE OF BUILDING PERMIT**

(PROJECTS STARTED WITHOUT A PERMIT MAY BE SUBJECT TO INVESTIGATION FEES)

### VI. APPLICANT SIGNATURE

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of this permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction of the performance of construction.

**"Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines."**

Signature of licensee or property owner	Date
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